

# WHITSBURY PARISH COUNCIL

## MINUTES OF ANNUAL MEETING AT 7.40PM ON MONDAY 21 MAY 2018 IN WHITSBURY VILLAGE HALL

### 1. Attendance Register and Apologies

Present: Cllr G Thompson (Chairman), Cllr S. Locock, Cllr N. Manston, Cllr D. Bellini, Mr E. Hale (Clerk)

Public: Mrs H Sutton, Mrs J Kinsey, Mrs K Edwards, Mr C Cobb-Smith

Apologies: Cllr C Harper, Cllr E Heron (HCC and NFDC), Mrs C Thompson, Mr E Ambrose, Mrs S Ambrose

Declarations of Interest: None

### 2. Election of Chairman

Cllr Thompson was proposed by Cllr Locock and seconded by Cllr Bellini. There were no other proposals and all Councillors were in favour

### 3. Minutes of Parish Council Meeting held on 26 March 2018

These were accepted as a true record and signed as such by the Chairman

### 4. Matters Arising from the Minutes

The tree cutting back on the Whitsbury to Breamore road had been done. The Clerk was asked to continue asking HCC to rectify the drainage issues at Manor Farm Cottages. The sign at the road end of the path to the Church, near Pear Tree Cottage, is leaning

### 5. Correspondence

The Clerk had received copies of a newsletter about the Cartwheel from Mr B Currie which were distributed to Councillors and some members of the public

### 6. Approval of Annual Return for Year Ended 31 March 2018

Councillors reviewed the Accounts for the previous financial year and approved these to be audited. The Clerk and Chairman signed the Certificate of Exemption to confirm that the income and expenditure are under £25,000 so a full external audit is not required

### 7. Financial Reports

- A. Inter-Meeting Payments and Receipts. Receipt of £900 as first 50% of precept
- B. Balances of Accounts. £2,862.63 in current account and £2,486.74 in savings account

**8. Accounts for Payment.** Councillors discussed and approved the following payments:

- A. £139 to Hampshire Association of Local Councils for annual subscription
- B. £218 to Came and Company for annual insurance renewal
- C. £300 to the Whitsbury Parochial Church Council for Churchyard maintenance

**9. Planning**

- A. Trees. No current tree applications
- B. Buildings. The application for a new eco-dwelling at Whitsbury Cross has been approved and Councillors had agreed to support a separate application to change the access. There are no other new applications

**10. Parish Council Representatives**

No meetings attended. Western Downland villages are arranging a local parish meeting at 7.30pm on Thursday 12th July in Damerham Village Hall. Councillors are invited to attend

**11. Any Other Business**

**A. Handover of Woodside Close Open Space.**

Bonallack and Bishop, on behalf of the Parish Council, have received a transfer document from the housing association for the open space land and have asked some questions on the document. These have been reviewed by Councillors and there are no concerns apart from a request for the Clerk to check that all legal costs are being paid by the Housing Association. The Parish Council will receive around £7,000 for future upkeep of the land. Cllr Locock proposed that the Parish Council accepts the transfer, which was seconded by Cllr Bellini. It was agreed that a contractor will be employed to cut the grass every two weeks

**B. Use of the Village Hall car park by the Cartwheel.**

Cllr Locock said the Village Hall Trustees had been asked to allow customers of the Cartwheel to use their car park. This had been agreed in return for an annual payment of £750 and providing the car park is not being used for a Hall event. It was agreed that this would not mean the car park is left open for other users, such as walkers

**12. Date of Next Meeting:** Monday 30 July 2018 at 7pm in the Village Hall.

**Meeting Closed:** 7.55pm

Edward Hale. 25.05.18