

**WHITSBURY PARISH COUNCIL
MINUTES OF THE COUNCIL MEETING
HELD MONDAY 28TH JULY 2025 AT 7pm
IN WHITSBURY VILLAGE HALL**

Present: Cllr G Dominey, Cllr S Husher, Cllr C Harper

In Attendance: 6 Members of the Public, Mrs M Hildreth (Clerk)

25-027-Attendance and Apologies for Absence- *To receive and record* – Cllr G Thompson- Apology accepted by Council

25-028-Declaration of Interest- *Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Code of Conduct for Members and by the Localism Act 2011.* No interests declared.

25-029-Minutes of Previous Meeting- *For Approval & Signature of the minutes of the meeting held 9th JUNE 2025.* The minutes of the 9th of June meeting were declared correct and signed by the Chairman.

25-030- Open Public Forum – *The public is invited to speak on items relevant to the parish. This shall take no longer than 15 minutes and time is shared with all speakers.* A member of the public reported that a leak in the street had been reported to the water company.

25-031-Matters Arising- All items have been actioned or will be reported on later in the meeting except for the following from 9 JUNE 25: **25-018-Clerk still completing the transition to online banking.** *When this is completed the £3001 will be added to the interest-bearing account.* **25-023 Handrail-***Currently awaiting quotations to see what it might cost* **25-024-#49 Bus Route-***There has no further information and a joint meeting has not been organised.*

25-032-Standing Orders- *To review, discuss and adopt new standing orders.* Council votes to accept standing orders with the change of reviewing them yearly.

25-033- Budget 2025/26 – *To review, discuss and adopt a budget for the 25/26 financial year.* Council voted to accept budget with the change to the cost of highways.

25-034-Budget Working Group for 2026/27- *To review, discuss and decide on the members and meeting date for a Budget Working Group.* Meeting to take place in early October. Cllr G Dominey and Cllr G Thompson to be part of the working group with the clerk.

25-035- Code of Conduct-*To review, discuss and adopt an updated Code of Conduct.* Council voted to accept the suggested Code of Conduct with some corrections to typographical errors.

25-036- Co-option of new councillor-*To discuss the search for a new councillor and decide on how to proceed.* Thank you to Hilary Sutton for all her years of service. It was proposed to co-opt Andrew Foreman as new councillor. Mr Foreman has confirmed he is interested and qualifies to be a councillor. Council votes to accept Andrew Foreman. Clerk to invite to next meeting and forward introductory information to him.

25-037- Creation of Staff Committee-*To review, discuss and decide on the members and meeting date for a new Staff Committee.* It is agreed that Cllr G Thompson, Cllr S Husher and Cllr G Dominey will be on the staff committee.

25-038-Village Maintenance Group- *To review, discuss and decide if the Council can create and support a group to tidy and do some gardening around the village.* Clerk to investigate if the insurance will cover volunteers and what kinds of risk assessments or other paperwork might be necessary. Further discussion at next meeting.

25-039-Finance and Clerk's Report-

- *Statement of accounts.* Balance on cheque account as of 26 June: £11254.60 for Savings: £2556.50
- *Approve and sign for Direct Debit to HMRC for tax and NI* DD approved and signed

To approve payment of the following accounts: All Payments Accepted

- *Clerk – MS365-£11.52 x2 for JUNE & JULY=£23.04(chq)*
- *Clerk -MS365 -£11.52 x3 for AUG, SEPT, OCT =£34.56 (BACS)*
- *S Colbourne (MAY & JUNE) -£135(chq)*
- *Clerk Salary for APR, MAY, JUNE -£576.00(chq)*
- *Clerk Salary for JULY, AUG, SEPT, OCT-£667.92(BACS)*
- *Clerk-£189.45 to reimburse for HMRC quarterly payments(chq)*

25-040-Speed Reduction- *To hear an update on the application to Hampshire Highways-* Markings have put on the road in anticipation of full markings. Hampshire Highways confirmed it did not think road closures or night working would be necessary. The grant will be paid upon completion of the work. Hampshire Highways will need to be paid first before the work is done. The council approves the spend of £3000 of reserve funds so that the project may be completed.

25-041-Minor Matters and Items for Next Agenda- *Councillors to report minor matters and items for future agendas.* - Cllr Husher notes that a notice board is not needed for the top of the village.

-Members of the Public encouraged to fill in the survey from NFDC regarding devolution.

-Next meeting to discuss what options and cost of funding a taxi share or mini bus from village to Salisbury or Breamore bus stop.

Posted 22 July, 2025

Next meeting date: **10th November, 2025**

Melissa Hildreth, Clerk to the Parish Council